LAKSHADWEEP ADMINISTRATION
(Society for Promotion of Nature Tourism & Sports)
SPORTS (Lakshadweep Tourism)
Kavaratti.

F.No.01/06/13-14(S)-II/3 Dated:20.04.2022.

E-TENDER.

FOR SUPPLY OF FRESH VEGETBLES FOR A PERIOD OF SIX MONTHS.

1	Date of Issue of E-Tender	20.04.2022, 15.00 Hrs
2	Last Date & Time of submission	05.05.2022 , 16.00 Hrs
3	Date & Time of opening (Technical Bid)	06.05.2022 ,16.30 Hrs
4	Date & Time of opening (Financial Bid)	09.05.2022, 16.30 Hrs
5	EMD Amount	Rs. 25000/-

NOTICE INVITING E-TENDER (NIT)

E-Tenders in Two bid system through e-procurement solution is invited for supply of Fresh vegetables. (As Per Details Enclosed) of Sports (Lakshadweep Tourism), Willington Island, Kochi-3. Tender Documents are available On-line from 20.04.2022 at e-tender portal **https://tendersutl.gov.in** .

Bidders have to deposit the Earnest Money Deposit (EMD) of Rs. 25000/0(Rupees Twenty Five Thousand only) in the form of Demand Draft from scheduled bank drawn in favour of **Managing Director (SPORTS) payable at Kavaratti.**

The interested bidders should upload their bids along with duly signed scanned copies of all the relevant Certificates, documents, etc. in support of their technical & price bids on the **https://tendersutl.gov.in** latest by **05.05.2022 , 16.00 Hrs**. The technical bids will be opened online on **06.05.2022 ,16.30 Hrs**

Note: - Physical Copy of Tender with other relevant documents (offline copy) will also be submitted in the Tender at the office of Asst. General Manager SPORTS Unit, Kochi. .

Tender documents are also available, can be downloaded from the website of: www.lakshadweeptourism.com , www.lakshadweep.gov.in, & https://tendersutl.gov.in

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TERMS & CONDITIONS OF TENDER

A. **Period of Contract:** The Contract shall initially be for a period of 6 months and can be extended further for a period upto six months subject to satisfactory performance, on the same terms and conditions on acceptance of both the parties. The rates approved shall remain unchanged during the period of contract.

Managing Director (SPORTS) Kavaratti reserves the right to terminate the contract by serving one month's notice, in writing. The Contract can be terminated by giving one month notice by either party.

B. **Earnest Money:** A DD of Rs. 25,000/-(Rupees Twenty Five Thousand) drawn in the form of Demand Draft from scheduled bank drawn in favour of **Managing Director (SPORTS) payable at Kavaratti** must be enclosed with the application. Application without the earnest money will be summarily rejected. Earnest money of the unsuccessful bidders, within one month after the award of contract to the successful bidder or completion of present tender process

C. **Last date of submission**: Last Date of uploading of Tender is **05.05.2022 , 16.00 Hrs**

D. **A) Date of opening of Tenders**: Technical bid will be opened on **06.05.2022 ,16.30 Hrs**
B) Date of opening of Tenders:- Financial Bid will be opened **09.05.2022, 16.30 Hrs**
c) For any other Queries, doubts etc may be sent to our email ID :- sportsgm.lk@gmail.com **before 02.05.2022 5.PM.**

The tender shall be opened in presence of the bidder who chooses to be Present during opening of bids in the designated room. If the date of opening of bid is a declared holiday, bid will be opened on next working day.

E. **Eligibility Conditions of bidders: -**

a) The bidder should be a company/firm engaged in supply of Fresh Vegetables in India for at least two years, during last four years, till publishing of this tender.

b) The bidder should have successfully completed the following work in the last 02 years :
   i. One similar nature of work of value not less than 8 Lakh.* or
   ii. Two similar nature of works of value not less than 4 Lakh.* or
   iii. Three similar nature of works of value not less than 2 Lakh.*

*(Similar nature of work stand for supply of fresh vegetables items for a hospital /Govt. office/Pvt. Office/ Govt. canteen/Pvt. Canteen, Hotels and Restaurants in India)

c) The bidder must have an average annual turnover of Rs. **10, 00,000/- (Rupees Ten lakhs only**) each during the last three financial years.

d) The bidder must have its Office/Shop preferably in Kochi.

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F. **Documents to be uploaded:-**

Bidder firms which fulfill the above eligibility conditions should upload following documents along with tender documents duly signed and stamped on each page by authorized signatory i.e the technical bid, and price bid failing which their bids will be rejected.

i. Income Tax Returns, Balance Sheet & Profit & Loss A/c for last three financial years.
ii. Scanned copy of EMD
iii. Completion certificates in support of eligibility conditions at **(a)** and **(b)** Continuation of work certificate, if applicable
iv. Copy of pan card
v. Declaration as per proforma given in the tender document.
Authority Letter to sign tender documents if signed by person other than Owner, Partner, Managing Director.
vi. Copy of GST Registration.
vii. Signed & stamped copy of full Tender
viii. Any other documents

Note: In addition to above a copy of above documents and tender form will be submitted by the tenderer duly signed by him or through authorized person and stamped each page subscribing in an envelope "E-Tender for supply of Fresh vegetables & Fruits. The envelope of documents should be separate from EMD envelope.

INSTRUCTIONS FOR THE BIDDER

1. Tender form shall be completed in all respect. Incomplete or tenders without E.M.D. shall be treated as invalid, hence will be rejected.
2. Bidders have to ensure that all the documents are properly & clearly readable uploaded at **https://tendersutl.gov.in**
3. The Competent Authority of SPORTS reserves the right to accept or reject (fully or partially) any tender or all tender without assigning any reason.
4. Conditional tenders are liable to be rejected.
5. The E.M.D. of unsuccessful bidders shall be refunded within one month after the award of contract to the successful bidder or completion of present tender process.
6. The Successful bidder shall have to deposit Performance Security Deposit (PSD) 5% of quoted value within two weeks after award of contract, by way of a demand draft payable at Payable at Kavaratti in favour of Managing Director(SPORTS) .Performance Security Deposit with validity of 2 months beyond the completion of contract which shall be refundable without interest.
7. Evaluation of Technical Bids: Bids received and found valid will be evaluated by the SPORTS to ascertain the best-evaluated bid for the complete work/services under the specifications and documents. The bidder should take care to submit all the information sought by SPORTS in prescribed formats.
8. Incomplete, conditional, telephonic bids or tender uploaded after due date will not be considered and summarily rejected.

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9. **Financial Bid:** The financial bid of the bidders, whose technical bid is found to be suitable, will be opened in the presence of the bidders, who choose to attend the opening of financial bid.

Special Remarks:-

a. The selection of the agency will be at the sole discretion of the SPORTS who reserves its right to accept or reject any or all the proposals without assigning any reason thereof.

b. The contract for Supply of Fresh Vegetables shall be awarded to the best qualified responsive tenderer.

c. Upon evaluation of offers the decision on the award of contract will be intimated to the successful bidder.

GENERAL CONDITIONS OF CONTRACT

1. The Managing Director SPORTS, Kavaratti reserves the right to withdraw/relax any of the terms and conditions mentioned in tender document.

2. Supplied items should be of AGMARK/FSSAI/FPO Quality/Norms wherever applicable

3. It will be the responsibility of the supplier to ensure that items supplied are of the good and standard quality and free from all defects. The acceptance of items will be given only when the items are found up to the sample accepted in applicable cases, requisite quality and free from all defects.

4. The decision of the Managing Director, SPORTS, Kavaratti shall be final as to the quality of the items and shall be binding upon the tenderers. Any item fails conformity with applicable sample or Specification or quality will be rejected out rightly and it shall be replaced immediately at the risk and cost of the supplier.

5. The Managing Director, SPORTS, Kavaratti reserves the right to conclude parallel Rate Contracts with a number of suppliers and place Orders on any of such firm that may be the most economical to it or suitable to its requirements.

6. . All the supplies will be delivered at the SPORTS (Lakshadweep Tourism) Kochi or at any other place as instructed by the Asst. General Manager SPORTS Kochi on all days of supply.

7. No transportation charges (cartage), Labour charges in any form whatsoever, will be paid extra.

8. Supply of Fresh Vegetables is to be made to the SPORTS Kochi without fail as per indents.

9. Indents will be placed to the supplier for supplying the items at least 24 Hrs ,in advance at normal course. However in emergency, indents will be placed at any shorter time depending upon the necessity.

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10. The goods supplied must be in proper packing and should have complete information in all respect i.e. Price, Batch No, Mfg. date and Expiry Date etc. with statutory details.

11. The matters in this tender document are the part of the contract document, related with the execution of the contract.

12. If the contractor fails in fulfilling the terms and conditions mentioned here in different parts of this tender document, such failure will constitute a breach of the contract and the Managing Director SPORTS Kavaratti shall be entitled to make other arrangements at the risk and expense of the contractor. Also nonperformance/unsatisfactory performance or violation of terms and condition of the contract will make the contractor liable for forfeiture of security deposit. The decision of the Managing Director SPORTS Kavaratti shall be final and binding on this count.

13. Supply item should be supported with delivery Challan.

14. All the terms and conditions and other instructions mentioned in the tender document are the part of contract

Payment Procedure:

1. The Supplier has to submit the Bill on the completion of the month along with copies of orders and delivery challans for completely accepted items
2. Advance payment will not be made under any circumstances.
3. The payment shall be made through Canara Bank only
4. Successful tenderer will have to supply the items with in stipulated time from the date or time of issue of supply order on the rate quoted by them and approved by the competent authority of this SPORTS.
5. In case of delay / failure in supply, the indented items shall be purchased from the market at the risk and cost of the Contractor. The extra expenditure involved in procuring supplies from elsewhere will be recoverable from the Contractor in full at discretion of the Managing Director(SPORTS).
6. The recovery thus due shall be deducted from any sum then due to the Contractor from the SPORTS from this or any other contract placed with said contractor by the SPORTS
7. The Security Deposit will be forfeited if item is not supplied as per sample provided / supply order.
8. If the contractor fails in fulfilling the terms and conditions mentioned here in different parts of this tender document, such failure will constitute a breach of the contract and the Managing Director(SPORTS) shall be entitled to make other arrangements at the risk and expense of the contractor. Also nonperformance/unsatisfactory performance or violation of terms and condition of the contract will make the contractor liable for forfeiture of EMD The decision of the Managing Director(SPORTS) shall be final and binding on this count.

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Liquidated damages:

Whenever and wherever it is found that the supply of items by the supplying agency is not up to the mark, it will be brought to the notice of the agency and agency is responsible to replace the item immediately otherwise liquidated damages @ Rs.500/per- item shall be imposed. The decision of Managing Director SPORTS Kavaratti shall be final and binding.

Risk Clause:-

The Contractor shall at all times have standby arrangements for carrying out the work under the Contract in case of any failure of the existing arrangement. SPORTS reserve the right for termination of the contract at any time by giving 30 days written notice, if the services are found unsatisfactory and also has the right to award the contract to any other selected bidders at the cost, risk and responsibilities of Contractor and excess expenditure incurred on account of this will be recovered by SPORTS from the Contractor's EMD or pending bill or by raising a separate claim.

I. All necessary reports and other information will be supplied on a mutually agreed basis and regular meetings will be held with the SPORTS.

II. In the event of loss/damage of equipment's/or any etc. at the premises of the SPORTS due to negligence/carelessness of vendor staff, then the vendor shall compensate the loss to SPORTS.

Termination clause:-

During the period of agreement if it is found that the agency is not providing proper services or charging higher rates by fraudulent manner or otherwise, the Managing Director, SPORTS Kavaratti reserves the right to forfeit the EMD ,deposited with SPORTS.Or part thereof and agreement will be terminated after giving 30 days' notice. In such situations, tender can be allotted to second lowest bidder.

In above mentioned conditions Managing Director, SPORTS Kavaratti reserves all the rights.

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TECHNICALBID

PROFILE OF THE BIDDER

Sl. No.	Description	
1	Name of Tendering Company/Firm	
2	Name of owner/Partners/Directors	
3	Full Particulars of Office/Shop	
4	Address	
5	Telephone No./Fax Email Address	
6	Full Particulars of the Bankers of Company/Firm, with full Address/Tel. No. I. Name of the Bank II. A/C No. III. Branch name. IV IFSC Code V MICR Code	
7.	PAN No.	
8.	GSTN.	

Date: Signature of owner/Managing Partner/Director

Name:

Place :

Seal:

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DECLARATION On non-judiciary stamp paper of RS.100/-

NAME OF WORK:-E-TENDER FOR SUPPLY OF FRESH VEGITABLS MANAGING DIRECTOR SPORTS, KAVARATTI FOR A PERIOD OF SIX MONTHS

Dear Sir,

2. I/ we_____ hereby submit the tender application for the above works viz Mentioned

_____

_____.

3. I/We hereby declare that I/we have perused and understood the tender document and accept all the terms & conditions, stipulated by the SPORTS in connection with the tender for supply of FRESH VEGITABLS of Managing Director(SPORTS), Kavaratti for a period of Six Months.

4. Each and every page of the tender document has been signed and seal/stamp of the firm/Agency/Company affixed.

5. Firm/Agency/Company has not been blacklisted /debarred by any government /public-sector organization in last 3 years.

I further declare that I will abide by all statutory requirements as per prevailing law.

Date:

Signature of owner/Managing Partner/Director

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NAME OF WORK:- E-TENDER FOR SUPPLY OF FRESH VEGITABLS MANAGING DIRECTOR(SPORTS) FOR A PERIOD OF SIX MONTHS.

CHECKLIST FOR SUBMISSION OF TENDER

(TO BE FILLED BY THE TENDERER AND SUBMITTED ALONG WITH THE TECHNICALBID)

S.no.	Particular	Scanned copy	Drop box
1.	Complete Tender Form (Signed& Stamped)	Signed & stamped copy	Original
2.	EMD Draft	copy	Original
3.	Copy of Work order/completion certificate in support of eligibility condition 1& 2	Copy	Copy
4	Copy of PAN	Copy	Copy
5	Copy of Last 3 year ITR with balance sheet & profit & loss account	Copy	Copy
6	Copy of GST Registration certificate	Copy	Copy
7	Authorization letter for signing tender documents if other that owner , partner, Managing director	Copy	Copy
8	Undertaking in regard to Non-black listed or debarred of company in any organization form Govt./PSU	Copy	Original
9	Declaration as per Performa	Copy	Original
10	Any other documents	Copy	Original
11	* Financial Bid (Annexure A,B,C,D) Minimum one or ALL	to be filled in online Bid column only	Copy – in separate envelope

*financial Bid should be in separate envelope, not to be attached with the Technical Bid

i) The above documents are uploaded.

ii) Pages of the tender document have been signed and stamped by the authorized persons except original documents uploaded.

iii) Pages have been numbered

iv) Documents are legible (clearly readable)

I/we certify that the information furnished above is true and correct. The terms and conditions are acceptable to me/us and I have the authority to bid E-TENDER.

Date: Signature of owner/Managing Partner/Director

Name: Place: Seal:

Note: Checklist of submission of documents to be drop in tender box.

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FRESH VEGITABLS.

Sl.No.	Vegetable Name	Approximate monthly requirement	Units	Estimated Rate in Rs. P	Rate quoted (Per Kg)	Amount	TOTAL AMOUNT in words
1	Beans	300	KG				
2	Beetroot	100	KG				
3	Bitter guard	50	KG				
4	Brinjal	100	KG				
5	Cabbage	180	KG				
6	Capsicum	20	KG				
7	Carrot	80	KG				
8	Cauliflower	200	KG				
9	Chena/Yam	150	KG				
10	Chooraka	200	KG				
11	Coconut	250	Nos				
12	Coriander leaf	15	kg				
13	Cucumber	300	kg				
14	Curry leaf	25	kg				
15	Drumstick	25	kg				
16	Elavan	150	kg				
17	Ginger	30	kg				
18	Green banana	300	kg				
19	Green chilli	300	kg				
20	Kovakka	200	kg				
21	Ladies finger	45	kg				
22	Lime	2.5	kg				
23	Mathan	400	kg				
24	Onion	600	kg				
25	Padavalam	100	kg				
26	Pottato	150	kg				
27	Tomato	400	kg				

Sd/-
MD(SPORTS).